



800 NE Oregon Street, Suite 465, Portland OR 97232

Voice: (971) 673-0540

Fax: (971) 673-0556

TTY: (971) 673-0372

Facilities Planning & Safety Unit

http://www.healthoregon.org/fps

mailbox.fps@state.or.us

Site Inspection Check List for:

Renal Dialysis Center (RDC) - OAR 333-700-0130

PR# \_\_\_\_\_ Date: \_\_\_\_\_ Inspector: \_\_\_\_\_

Provider: \_\_\_\_\_

Project: \_\_\_\_\_

Address: \_\_\_\_\_

Present at Site Inspection:

\_\_\_\_\_

Intended Occupancy Date: \_\_\_\_\_

Required PRIOR to Approved Inspection:

RECEIVED?

YES NO NA

Certificate of Occupancy (CO) from governing jurisdiction

MEP Close-Out verification (if required)

SITE INSPECTION:

EXTERIOR = Verify that the facility has installed:

YES NO NA

The facility shall be located to allow for prompt access by ambulances and buses, including wheelchair-lift equipped vehicles, without the need for patients to traverse across vehicular pathways or parking areas. If this requirement cannot be satisfied, the project sponsor shall propose an alternate plan showing that patient safety shall not be compromised. 333-700-0130 (1)(a)(A)

Accessible parking shall be provided for patients and visitors that complies with the OSSC. 333-700-0130 (3)(a)(C)

- The facility shall not be located adjacent to a “hazardous occupancy” as defined under the OSSC unless the space to be licensed qualifies as a Business B ambulatory care facility. 333-700-0130 (10)(c)

**INTERIOR = Verify that the facility is or has installed:**

**ENTRY/RECEPTION/ WAITING AREAS:**

YES NO N/A

- The dialysis unit shall be located in a separate building or section of the facility that is free of traffic by non-related persons. 333-700-0130 (3)(a)(B)
- Adequate waiting space with a minimum seating capacity of one seat or wheelchair space for every two patient stations. 333-700-0130 (4)(a)
- An accessible toilet for patients that is convenient to the waiting room and includes an emergency nurse call annunciated to the patient care staff station. 333-700-0130 (4)(b)

**OVERALL:**

YES NO NA

- Corridors, doorways, and stairways serving the unit shall be sized to allow at least one exit route for emergency medical personnel to transport by stretcher to an ambulance. 333-700-0130(3)(a)(E)
- All interior and exterior materials and surfaces and all equipment necessary for the health, safety and comfort of patients shall be kept clean and in good repair. Examples include, but are not limited to floor, walls, roofs, ceiling, windows, furnishings and equipment. 333-700-0130 (10)(d)
- Hot water used for hand washing shall have water temperature between 105 and 120 degrees Fahrenheit. 333-700-0130 (8)(b)
- Lighting levels at patient stations, staff support stations and paths of egress shall be 5 FC minimum for a minimum of 90 minutes. 333-700-0130 (9)(b)

**TREATMENT AREAS:**

YES NO NA

- All dialysis treatment spaces shall be located on the ground floor unless the space to be licensed qualifies as a OSSC, Business Group “B” Ambulatory Care Facility. 333-700-0130 (10)(b)
- Treatment Areas shall have:
- Dedicated space for wheelchair storage. 333-700-0130 (4)(d)

- Dedicated space for a patient scale. 333-700-0130 (4)(c)
- Emergency cart and equipment storage located close to the patient treatment area, readily accessible by staff, and not located in an exit path. 333-700-0130 (5)(d)
- Emergency power for the emergency cart shall be provided. 333-700-0130 (9)(b)
- Patient care staff station(s) shall be located within the dialysis treatment area. 333-700-0130 (3)(b)(B)
- Each staff station shall be no higher than 3 feet 8 inches and allow visual observation of all patients. 333-700-0130 (b)(B)
- Hand washing stations that are readily available for staff use shall be provided within the treatment area. 333-700-0130 (3)(b)(A)(ii)
- At a minimum, one hand washing station shall be provided for every four patients and appropriately located to facilitate hand washing between each patient contact. 333-700-0130 (4)(b)(A)(ii)
- Hand washing stations shall be trimmed with fittings that are operable without use of the hands. NOTE: wrist blade controls are not considered to be operable without the use of hands. 333-700-0130 (8)(g)
- To minimize patient discomfort, heating, cooling and ventilation systems shall be designed to minimize drafts and temperature changes at treatment stations. 333-700-0130 (8)(f)
- Wall materials in all patient treatment areas shall be cleanable 333-700-0130 (6)(a)
- All dialysis equipment shall be maintained in accordance with the manufactures recommendations, and each dialysis machine shall be cleaned after each use in accordance with the facility's written policies and procedures. 333-700-0130 (7)(b)

## **DIALYSIS STATIONS:**

**YES NO NA**

- A minimum of 4 feet of open space available at the foot of the recliner or hospital bed. 333-700-0130 (3)(b)(i)

- An independent ground fault interrupter shall be provided for each dialysis machine. 333-700-0130 (9)(d)
- Hospital grade electrical outlets shall be provided for all dialysis equipment connections. 333-700-0130 (9)(e)

### ISOLATION/PATIENT ROOM:

YES NO NA

- Provide a door and walls that go to the floor, but not necessarily the ceiling, and allows for visual monitoring of the patient. 333-700-0130 (3)(b)(C)(i)
- Accommodates only one patient. 333-700-0130 (3)(b)(C)(ii)
- Contains a hand washing station. 333-700-0130 (3)(b)(C)(iii)
- Hand washing stations shall be trimmed with fittings that are operable without use of the hands. NOTE: wrist blade controls are not considered to be operable without the use of hands. 333-700-0130 (8)(g)

### STAFF RESTROOM:

YES NO NA

- Restroom must: 333-700-0130 (5)(j)
- Be within or near treatment center
- Have hand washing station
- Hand washing stations shall be trimmed with fittings that are operable without use of the hands. NOTE: wrist blade controls are not considered to be operable without the use of hands. 333-700-0130 (8)(g)

### HOME TRAINING CENTER:

YES NO NA

- Home Training Program shall provide: 333-700-0130 (5)(k)
- 120 SF training room
- Hand Wash Sink in each room
- Counter Space
- Separate Drain for fluid disposal that is constructed to prevent cross-contamination of the hand wash station
- Convenient Program Office
- General support space to meet program needs
- An emergency nurse call annunciated at the patient care staff station or the home training office in each home training room
- Staff Office 333-700-0130 (5)(l)
- Consultation space available for private conferences with patients and their families 333-700-0130 (5)(m)

## MEDICATION STORAGE:

YES NO NA

- Secure medication storage that includes: 333-700-0130 (5)(c)
- Dedicated refrigerator
- Hand washing station.
- Hand washing stations shall be trimmed with fittings that are operable without use of the hands. NOTE: wrist blade controls are not considered to be operable without the use of hands. 333-700-0130 (8)(g)

## SUPPORT AREAS:

YES NO NA

- Solution mixing and preparation area for central concentrate delivery system or individual preparation, sized to meet the facility's needs. 333-700-0130 (5)(h)
- Adequate equipment storage and service room or area. Space allocated for bio-medical interventions shall not be in proximity to patients while they are undergoing dialysis. 333-700-0130 (5)(f)
- When dialyzer reprocessing is practiced, space for reuse equipment, work counter and hand washing station. Additional sinks shall be provided as defined by the facilities reprocessing program. 333-700-0130 (5)(g)
- Dialysis reuse space, if provided, shall not recirculate air, and shall be provided with an exhaust to the outside as required for the reprocessing methods utilized. 333-700-0130 (8)(e)

## CLEAN SUPPLY ROOM:

YES NO NA

- Clean supply room with space for bulk storage of necessary medical supplies. 333-700-0130 (5)(a)
- If the room is used to prepare patient care supplies, it must contain a hand wash station and work counter. 333-700-0130 (5)(a)
- Hand washing stations shall be trimmed with fittings that are operable without use of the hands. NOTE: wrist blade controls are not considered to be operable without the use of hands. 333-700-0130 (8)(g)

## SOILED LINEN PROCESSING:

YES NO NA

- Soiled holding room or area for medical waste storage that includes a mechanism to sanitize hands. 333-700-0130 (5)(b)
- Flooring shall be seamless with an integral coved wall base. 333-700-0130 (6)(c)

## JANITOR CLOSET:

YES NO NA

- Access to a janitor closet with: 333-700-0130 (5)(e)
- Adequate space for cleaning supplies within or close to the unit.
- Floor or service sink.
- Flooring shall be seamless with an integral coved wall base. 333-700-0130 (6)(c)

## WATER TREATMENT AREA:

YES NO NA

- Dedicated space for central or individual water treatment equipment with water drains sized to meet equipment requirements. 333-700-0130 (5)(i)
- Water treatment area walls and floors shall be designed and constructed to prevent water from migrating to other areas during normal operating conditions. 333-700-0130 (6)(b)
- All water treatment and dialysate concentrate equipment and distribution systems shall be in compliance with Association for the Advancement of Medical Instrumentation standards at all times. Floor drains(s) shall also be provided in these areas(s.)  
333-700-0130 (8)(c)
- Product water distribution system shall be constructed of materials that do not contribute chemicals, such as aluminum, copper, lead, and zinc or bacterial containments to the purified water. 333-700-0130 (8)(c)(B)
- When used, storage tanks shall have a conical or bowl shaped base and shall drain from the lowest point of the base. 333-700-0130 (8)(c)(C)

## UTILITIES:

YES NO NA

- Emergency power for evacuation lighting, the fire alarm system and the dedicated receptacle for the emergency cart shall be provided. 333-700-0130 (9)(b)
- Provisions shall be made to allow connection to an alternate power source. The point of connection shall be immediately accessible to the exterior. The Alternate power source shall provide on-going power for the emergency lighting levels at patient stations, staff support stations, and paths of egress. 333-700-0130 (9)(c)